

LUDLOW COUNCIL MEETING
MINUTES

April 14, 2016

Mayor Kenneth Wynn called the meeting to order followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Josh Boone, Bill Mullins, Dan Ashcraft, Michele Cartwright, Bill Whiteley, and Tom Amann.

ALSO ATTENDING: City Attorney Jeff Otis, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Motion by Mr. Ashcraft, second by Ms. Cartwright, to approve the minutes from the meeting on March 10, 2016. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Dreyer discussed his monthly report. Discussion on Bromley's decision to contract with Crescent Springs-Villa Hills Fire and EMS for Advanced Life Support services.

Public Works

Mr. Walkenhorst discussed his monthly report.

Code Enforcement Report

Mr. Garner discussed his monthly report and the citation process. Discussion on working with Compliance Connections, a company that will track down lending institutions and advise them of violations on a vacant property before a lien is filed. Discussion on the possibility of adding a section to the rental license application requiring the names of the tenants and their vehicles with license plate numbers. Chief Smith advised that it could be difficult to track due to the high turnaround in rental properties. After further discussion, Mayor Wynn suggested that Mr. Amann obtain copies of rental license applications from other cities for Council to review.

Police Department

Chief Smith discussed his monthly report. Discussion on the possibility of creating a phone app that would be more effective than the drug tip hotline in notifying the police of drug activity.

MAYOR'S REPORT

Mayor Wynn advised that he met with Ms. Chamberlain to review the budget and believes the Finance Committee will be pleased.

COMMITTEE REPORTS

Finance Committee (Mr. Amann, Mr. Ashcraft)—The Committee will meet at the Municipal Center next week.

Public Works Committee (Mr. Boone, Mr. Whiteley)—The Committee met last week with Mr. Walkenhorst. Mr. Boone advised that they would like to develop a plan for crack sealing the streets.

Safety Committee (Ms. Cartwright, Mr. Mullins)—No report.

Local Business (Mr. Boone, Mr. Mullins)—No report.

CITY ADMINISTRATIVE OFFICER'S REPORT

Ms. Chamberlain discussed her monthly report. Ms. Chamberlain met with representatives from Rumpke to review a flyer that will be mailed out to the residents outlining the guidelines for trash collection. The flyer will be sent to Council for review before it is mailed out to residents. Discussion on the Much in Common forum; kids planning charrette; bike racks; status of the incinerator site; and the possible acquisition of a caboose to restore and place in the area next to the Municipal Center as part of a train viewing station. Mr. Mullins inquired about the status of installing a two-sided LED message sign at the Municipal Center similar to the one at Ludlow School.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

John Gaiser inquired about the general operations of the City and City Council. Mr. Gaiser advised that Adela Avenue needs to be repaved.

Brenda Boone of the Ludlow Historic Society advised that Ludlow was the only city represented at recent Northern Kentucky History Day at NKU. Tidy Up Ludlow Day will be held on May 14, 2016, from 9:00 a.m. until noon. The Northern Kentucky Preservation Awards will be hosted at the Ludlow Municipal Center on May 19, 2016, at 7:00 p.m. in the Council Chambers. A Progressive Porch Party will be held in June. Discussion on a video program that will launch in June featuring a series of 8-10 videos highlighting the various regions of Ludlow and significant structures in each area.

Cindy Powell inquired about the status of clearing the storm drains in front of the school and at Logan's Way. Mr. Walkenhorst advised that he contacted SD1 to clean out the storm drain at Logan's Way, but due to their busy schedule, he had to clean it out himself.

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 2016-4

Mr. Amann inquired about the project the grant through the Kentucky Office of Homeland Security would fund and the total expenses to the City. Ms. Chamberlain advised that the grant is one that many cities receive and will go toward the purchase of

body armor vests for police officers. Chief Smith advised that the grant will cover \$600.00 of the cost and the City would be responsible for \$200.00 of the cost for the vests. **Motion by Mr. Amann, second by Ms. Cartwright, to approve Resolution 2016-4 A Resolution of the City of Ludlow, Kentucky Authorizing the Mayor to Make Application for and, Upon Approval, to Enter Into an Agreement with the Kentucky Office of Homeland Security (KOHS), to Execute any Documents Which are Deemed Necessary by KOHS to Facilitate and Administer the Project and to Act as the Authorized Correspondent for this Project. This Resolution Also Establishes Procurement Policy for Any KOHS Approved Project for the FY-2015 Application Cycle. Following a roll call vote, motion carried: all ayes.**

ANNOUNCEMENTS

Mr. Mullins reminded everyone that the Ludlow PTO's May Festival is coming up. Ms. Chamberlain advised that Beyond the Curb in Bellevue-Dayton will be on April 24, 2016, from 10:00 a.m. until 4:00 p.m. Tickets are \$15.00 in advance or \$20.00 the day of the event. Ms. Cartwright advised that there were 28 volunteers from a Ludlow High School civics class who assisted with the Senior Prom at the Ludlow Senior Center. Local 12 featured the event on its newscast. Ms. Cartwright hopes the Senior Prom becomes an annual event. Mayor Wynn advised that the Senior Center's food pantry is currently full, but they are still accepting food donations. Mr. Whiteley advised that Adela Avenue is in bad shape and the City needs to make paving the street a priority.

Motion by Mr. Amann, second by Mr. Mullins, to adjourn the meeting at 7:50 p.m. Motion carried, all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Kenneth Wynn, Mayor